



MACHAKOS TEACHERS COLLEGE

P.O.BOX 124, MACHAKOS – Kenya Mobile: +254 700 393 590

Website: www.mateco.ac.ke Email: machakosteacherscollege@rocketmail.com

ISO 9001:2015 CERTIFIED

SUPPLIER REGISTRATION NOTICE

CATEGORY A

S.NO	TENDER REF. NO	DESCRIPTION	ELIGIBILITY
1.	MATECO/REG 1//2021/2	Supply of Building Works	Open

Persons with Disability, Youth or Women owned enterprises (Attach copy of registration) are encouraged to apply. **Mandatory requirements are valid copies of:**

- A. Certificate of company incorporation or Firm Registration
- B. Valid tax compliance certificate
- C. Valid business permit
- D. Duly filled & signed tender questionnaire
- E. Duly filled business questionnaire
- F. Registration certificate in relevant categories from the National Construction Authority (NCA)
- G. Form of tender properly filled.
- H. List of directors with respect shareholdings & detailed citizenship
- I. Contractors Annual Practicing License from the NCA for the current year.
- J. Power of attorney (of Tender Signatory)
- K. Signed and stamped statement of verification that not debarred in matters of Public Procurement & Disposals by PPRA.

Application to be included in the College list of suppliers/contractors is continuous, at no cost, and shall contain proof of eligibility (mandatory Requirements) and capability that defines necessary qualification, experience, resources, equipments and facilities to provide the defined Works.

Registration document can be obtained from the College's Procurement Office during normal working hours. Completed registration documents in plain sealed envelope clearly marked with the respective tender reference number and tender description addressed to:

The Chief Principal

Machakos Teachers College, PO Box 124-90100, Machakos

Or be placed in the respective tender box at the Administration Block. Tenderers submitting their hard copies by 9th March, 2021 at 3:00pm shall be evaluated leading to registration. The College reserves the right to accept registration or reject it either in part or whole and give reasons for the same.

Approved
@mm

